

POLICY DOCUMENT FOR

Grievance Redressal Committee

INTRODUCTION


As suggested by the Higher Education Department, our Institution has established a ***Grievance Redressal Committee*** to provide a mechanism for redressal of student's grievance. It redresses and ensure a healthy learning atmosphere in the college. The Grievance Redressal Committee of Government Chandulal Chandrakar Arts and Science College Patan has created to redress the issues relating to academic, non-academic (including sanitation, Health, internal examination) related grievances within the college campus. The students can file the complaints through the Complaint/suggestion box placed in front of the office. The complaint can be submitted directly to the Grievance Redressal Committee. The Committee also focuses upon solving the grievances of the students within stipulated time.

COMPOSITION

The Committee comprises the Principal as the patron and at least 3 senior faculty members, one of whom is Convenor, and other two are members.


OBJECTIVES

- ❖ To redress the issues raised by the students regarding the grievances related to the College within the stipulated time (one day only).
- ❖ To encourage the student to express their grievances and problems directly and indirectly without any fear of being victimized.
- ❖ Advising all the students to refrain from citing each other.
- ❖ To maintain the Quality academic environment in the College.


Principal
Govt.C.L.C.Arts and Science
College Patan, Distt.-Durg (C.G.)

MECHANISM OF GRIEVANCE REDRESSAL COMMITTEE

- 1- A student can complain through the complaint box placed in front of the office.
- 2- Student can file the complaint through online mode. A window is given in the college website to file the complaint, if any.
- 3- The student may file the complaint directly to the committee members.
- 4- The complaint shall be accepted in writing only. If a student faces any problem in writing a complaint. then the committee members shall assist the complainant.
- 5- The complaints of the students are maintained through the Grievance Redressal register & accordingly, the meeting is called and within the stipulated time (one day) the concerns of the students are redressed.


Principal
Govt.C.L.C.Arts and Science
College Patan, Distt.-Durg (C.G.)

Grievance Redressal Committee

संयोजक-	श्री डी.के. भारद्वाज	-	9406144987
सदस्य-	डॉ. साधना रघाटगांवकर	-	9669215157
	श्री शैलेश कुमार मिश्रा	-	7224920200
	श्री प्रमोद कुमार मिश्रा	-	7987035679

आंतरिक शिकायत निवारण समिति Internal Complaint Commitee

संयोजक- श्री डी.के. भारद्वाज - 9406144987
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शिकायत
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